

January 16, 2021



First Unitarian Universalist Fellowship of Hunterdon County

Members, Friends and Guests COVID-19 Guidelines-Fall 2020

Please make every effort to follow these COVID-19 related guidelines. They are designed to protect the health and safety of everyone at FUUFHC during this pandemic time.

1. At this time, FUUFHC buildings remain closed for regular business; all meetings and programs must be held either online or outside. Staff or volunteer leaders may enter the buildings if needed for supplies, mail, or maintenance, but must following cleaning and other protocols below.
2. Outdoor events and small indoor work groups are permitted at FUUFHC at this time, following these guidelines:
  - a. Program leader must reserve indoor or outdoor space with FUUFHC administrator in advance of date, following the Building Use policy on the FUUFHC website.
  - b. Program leader must take attendance, which includes contact phone numbers, and must ensure that all attendees complete the Waiver and Screening Document.
  - c. Program leader must ensure that masking and social distancing guidelines are followed at all times.
  - d. Attendance and Screening/Waiver forms must be submitted to the Minister at the conclusion of the program for tracking or follow up.
  - e. Program leader must complete the disinfection and sanitation guidelines as needed at the conclusion of the meeting or program.
3. Anyone who is ill or symptomatic of possible COVID-19 must not enter the FUUFHC buildings or remain on the grounds.
4. Masks must be worn in all FUUFHC buildings and on the grounds unless an individual is alone. Masks must be carried on person at all times.
5. We encourage staff and congregants to maintain good hand hygiene, [washing hands](#) with soap and water for at least 20 seconds on a regular basis, or substituting hand sanitizer where hand washing is not possible.
6. FUUFHC requests and encourages staff and congregants to always cover coughs and sneezes with a mask, inside of their elbow, or if alone, with a tissue. Used tissues should be disposed of properly and hands washed immediately following.
7. Social distancing must be maintained when more than one individual is in the FUUFHC buildings or in the vicinity on the grounds. This entails maintaining 6 feet of distance from any other individual.
8. The bathroom and kitchen must be disinfected before and after every use. This entails cleaning all surfaces that have been touched during that use. Disinfectants and other cleaning supplies will be on hand at all times.
9. All individuals entering FUUFHC buildings will be asked to complete a Screening and Waiver Form regarding potential exposure to COVID-19.
10. Anyone who tests COVID-19 positive or is found to have been exposed 10 days before or 10 days after having been in a FUUFHC building or at a FUUFHC sponsored event must report that information within 24 hours to the minister or board.